

Live Oak Construction, Inc.
6838 Greenwood Dr.
Corpus Christi, TX 78415
Office – 361-854-1626 Fax – 1-866-408-0656

Warranty Service Request

Warranty Service Request
_____ 30 Day List
_____ Emergency Follow Up
_____ Other

With the exception of specified emergencies, all requests for service must be in writing. Please use this form to notify us of any warranty items. Mail to: Live Oak Construction, Inc., 6838 Greenwood Dr., Corpus Christi, TX 78415. ATTN: WARRANTY MANAGER. We will contact you to set an inspection appointment. Service appointments are available from 8 am to 4 pm, Monday thru Friday.

NOTE: Please be sure you include all items on this one Request Form; list any items incomplete from Inspection Checklist.

THANK YOU FOR YOUR COOPERATION

NAME _____ DATE _____
ADDRESS _____ COMMUNITY _____
PHONE – HOME _____ LOT _____
PHONE – WORK _____ PLAN _____
PHONE – WORK _____ CLOSING DATE _____

SERVICE REQUESTED

SERVICE ACTION

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

COMMENTS: _____

HOMEOWNER SIGNATURE _____

HOMEOWNER SIGNATURE _____

FOR WARRANTY MANAGER USE ONLY

WARRANTY SERVICE REQUEST LIST COMPLETED DATE: _____

HOMEOWNER SIGNATURE _____

WARRANTY MANAGER SIGNATURE _____